

**City Board Meeting Agenda
City of St. Elmo
March 5, 2025- 6:00 p.m.
At the Magnus Conference Hall**

Order of Business

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors: Erin Niebrugge Fayette County CEO

Reports and Communications from the Mayor and Other City Officers:

- 2025 Annual Board Meetings Calendar updated
- Zoning Appointment

Reports of Standing Committees:

Chairman Report of Finance, Kenneth Gammon

- Set a Finance meeting in April
- Theater Grant

Chairman Report of Public Works, Peg McKinney

- Rock for lagoon
- Water line bid for Travel Center Area
- Flag Poles

Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Doctors Office building
- Deken Park Janitor
- Deken Park Concession Stand
- Tornado sirens

Chairman Report of Public Safety, James D. Russell

- Personnel hiring -- full-time police officer
- Swearing in of new police officer
- Defer unused 2024 Holiday hours until May 1st
- Police contracts

Communications, Petitions, Resolutions, Orders and Ordinances:

- A Resolution authorizing changes to the Appropriation Ordinance #1092

Unfinished Business:

New Business:

Executive Session:

Adjourn or Recess:

City Board Meeting Minutes
City of St. Elmo
March 5, 2025- 6:00 p.m.
At the Magnus Conference Hall

The City Council met in regular session Wednesday, March 5, 2025 at 6:00 p.m. at the Magnus Conference Room with the following City Officials present: Mayor Kimberly Baron, Alderman Sandra Mace, Peg McKinney, Fred Wagner, Robert Wells, JD Russell and Kenneth Gammon. Also present was Treasurer Mary Magnus, Michelle Oldfield, Chief of Police Jeremy Scruggs, Public Works Supt. Josh Ledbetter and Clerk Kim Karnes.

Approval of Board Minutes

Motion #1) Moved by JD Russell and seconded by Fred Wagner to approve the February 5, 2025 Board Meeting minutes and February 19, 2025 Special Board Meeting Minutes
Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

Approval of Treasurer's Report

Motion #2) Moved by JD Russell and seconded by Kenneth Gammon to approve the February 2025 Treasurer's Report and to pay the bills.
Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells

Visitors: Fayette County CEO-Sean Hannagan, Kyleigh Ward, and Torin Tish, Ernie Myers, Cheyenne Brown, Dustin Rhodes, David and Carrie Westwood, Christopher, Kadi, and June Carpenter

David Westwood-put up a portable building that is right on the property line, did not get a permit. Would like the city council to look at the wording in the ordinance and try to make it more precise of what a permit is needed for. Needs to go before the Zoning Committee first. Sean Hannagan, Kyleigh Ward, and Torin Tish-thanking the city for coming on board to be a sponsor for the CEO Program. Both Kyleigh and Torin introduced their products that they are selling. The Fayette County CEO Trade Show will be April 23rd from 5-7 pm at the Vandalia High School. Dustin-proposed an idea for signage for local businesses, parks, and lakes on city property to increase visibility for what the city offers.

Reports and Communications from the Mayor and Other City Officers:

- 2025 Annual Board Meetings Calendar updated

Motion #3) Moved by JD Russell and seconded by Kenneth Gammon to approve the 2025 Annual Board Meetings Calendar updated.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner

- Zoning Appointment

Motion #4) Moved by JD Russell and seconded by Fred Wagner to approve the Mayoral reappointment of Delbert Magnus as Zoning Board Co-Chairman Member for a 5-year term till March 2030.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

Reports of Standing Committees:

Chairman Report of Finance, Kenneth Gammon

- Set a Finance meeting in April-Tuesday, April 22nd at 6 pm
- Theater Grant – project costs is over the \$75,000 grant

Chairman Report of Public Works, Peg McKinney

- Rock for lagoon

Motion #5) Moved by Peg McKinney and seconded by Kenneth Gammon to approve the bid for rock at the lagoon from Jared Nelson Trucking in the amount up to \$2,000.

Ayes: Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

- Water line bid for Travel Center Area

Motion #6) Moved by Peg McKinney and seconded by Fred Wagner to approve the water line bid for Travel Center area from Groundworks Contracting, Inc. in the amount of \$83,500.

Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney

- Flag Poles -- Josh working on them

Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Doctors Office building

Motion #7) Moved by JD Russell and seconded by Fred Wagner to approve the purchase of the Doctor's Office at 515 N Main in the amount up to \$50,000.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell
Nays: Bob Wells

- Deken Park Janitor

Motion #8) Moved by Bob Wells and seconded by Fred Wagner to approve hiring Ariaiah Shinn for Deken Park janitor at \$15.00 per hour not to exceed 3 hours per week.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells

- Deken Park Concession Stand

Motion #9) Moved by Bob Wells and seconded by JD Russell to approve the lease for operation of concession stand at Deken Park 2025 season to Small Town Treats/Stefanie Putnam in the total amount of \$150.00.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner

- Tornado sirens-Josh is looking into grants for additional tornado sirens

Chairman Report of Public Safety, James D. Russell

- Personnel hiring -- full-time police officer

Motion #10) Moved by JD Russell and seconded by Kenneth Gammon to approve hiring Christopher Carpenter as Full-Time Police Officer at the rate of \$23.00 per hour.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

- Swearing in of new police officer -- Christopher Carpenter
- Defer unused 2024 Holiday hours until May 1st

Motion #11) Moved by JD Russell and seconded by Fred Wagner to approve allowing the Police Dept. employee to carry over their holiday time till May 1st this year

Ayes: Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

- Police contracts -- Done bot officers bills are paid

Communications, Petitions, Resolutions, Orders and Ordinances:

- A Resolution authorizing changes to the Appropriation Ordinance #1092 Motion #12) Moved by JD Russell and seconded by Fred Wagner to pass **Resolution No. 2025-002 Resolution Authorizing changes to the Appropriation Ordinance #1092**
Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney

Unfinished Business:

New Business:

Executive Session:

Adjourn or Recess:

Motion #13) Moved by JD Russell and seconded by Fred Wagner to adjourn the meeting at 7:21 p.m.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

Kim Karnes, City Clerk